

MBSI Graphics Order Form MBS0042 – Pledge Paddle Order Form

Order Form Instructions & Submittal Process:

1. Print out this order form.
2. Select which of the pledge paddle styles (below) you wish to have engraved.
3. Give your sketch a Customer Identifier such as your email address.
4. Graphically detail on the corresponding paddle outline sheet what you wish to have engraved on each side of the pledge paddle. Be as detailed as possible.
5. Complete the entire Billing & Contact Information area below. **Incomplete submissions will not be processed.**
6. Submit your sketch details and setup fee to us:
Electronically via PayPal & Fax:
 - Make \$30 setup fee payment to sales@MBSI-Graphics.com
 - Fax the sketch and PayPal receipt to us at: 321.600.2084**-or-**
Via U.S. Post
 - Mail \$30 setup fee in Money Order along with your sketches to us at:
MBSI-Graphics
Order Form MBS-0042
2722 Aurora Rd., Suite A
Melbourne, FL 32935
7. Once we receive your sketches and setup fee we will immediately layout the pledge paddle sketch digitally and return it to you for review and approval.
8. We can send a print copy of the digital layout back to you via fax or U.S. Mail for approval before engraving the pledge paddle of your choice. There are several free email based fax providers for receiving faxes. We recommend eFax.com.
9. We require a signed copy of your approved sketch and the balance of the payment be received by us before we engrave, optionally finish, and ship the pledge paddle to you. See step 6 above on submitting payments and sketches.

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Customer Information: (please print clearly)

Billing & Contact Information
* Name:
* Address:
* City, State, Zip:
* Phone:
* eMail:
Fax:

Ship To Information: (leave blank if same as Billing Information)
Name:
Address:
City, State, Zip:

Order Information:

Paddle	Size	Description	Wood	Cost	Total
Style 01	18.0" long 4.25" wide	1.25" wide handle.	<input type="checkbox"/> Oak	\$ 7.50	
			<input type="checkbox"/> Pine	\$ 6.00	
Style 02	21.5" long 4.25" wide	1.25" wide handle with flared end.	<input type="checkbox"/> Oak	\$ 8.50	
			<input type="checkbox"/> Pine	\$ 7.00	
*Setup Fee				\$ 30.00	
Engraving				\$ 30.00	
(Optional) Clear Laquer Finishing				\$ 5.00	
Shipping & Handling					\$ 6.25
** 6% Florida Sales Tax					
Total					

Electronic Orders:
Fax sketches to: 321.600.2084
PayPal to: sales@MBSI-Graphics.com

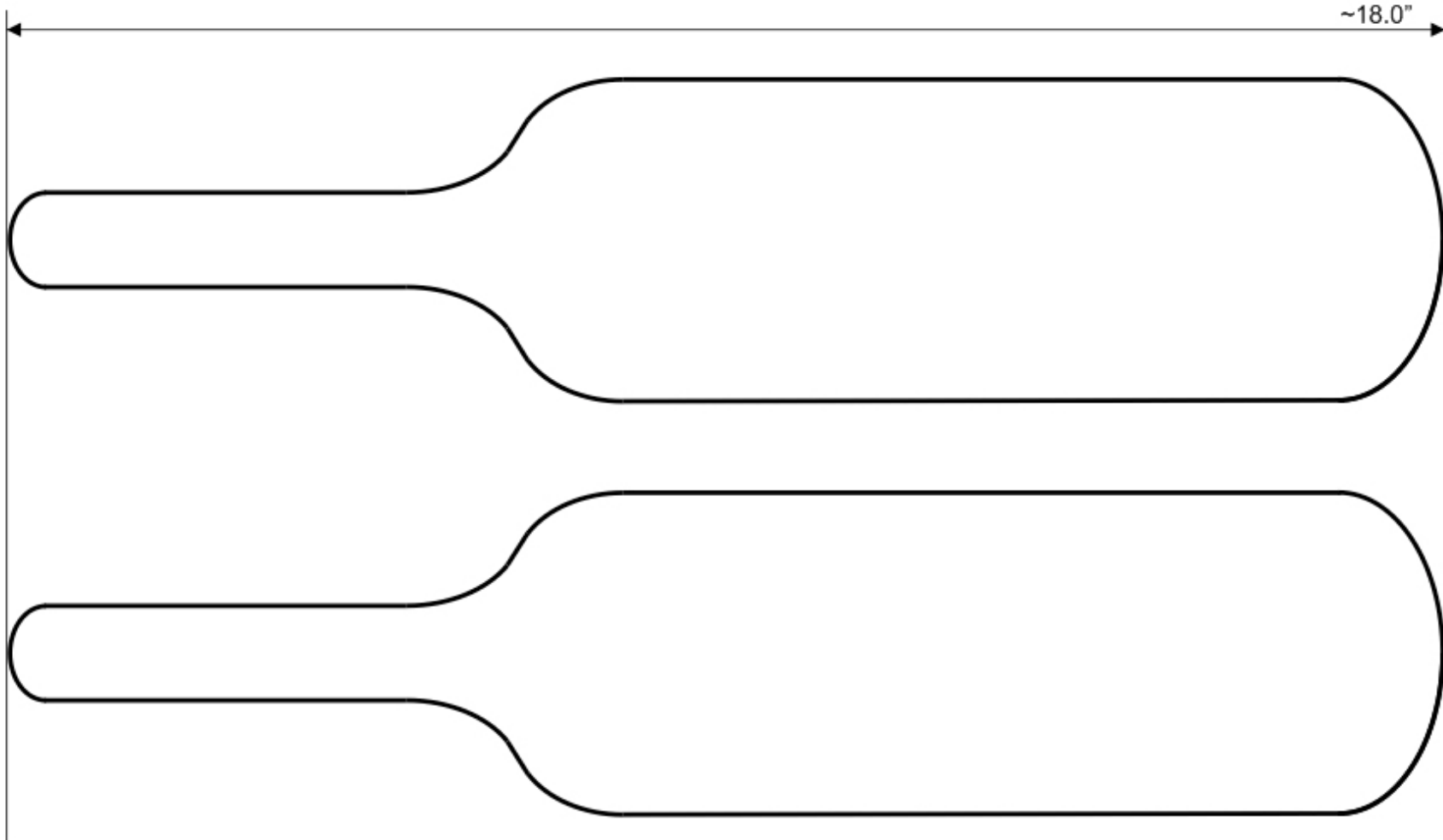
Physical Orders:
Mail Money Order & Sketches To:
MBSI-Graphics
Order Form MBS-0042
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Melbourne, FL 32935

* Setup fees are non-refundable

** 6% Sales tax is collect on all orders shipped to Florida addresses

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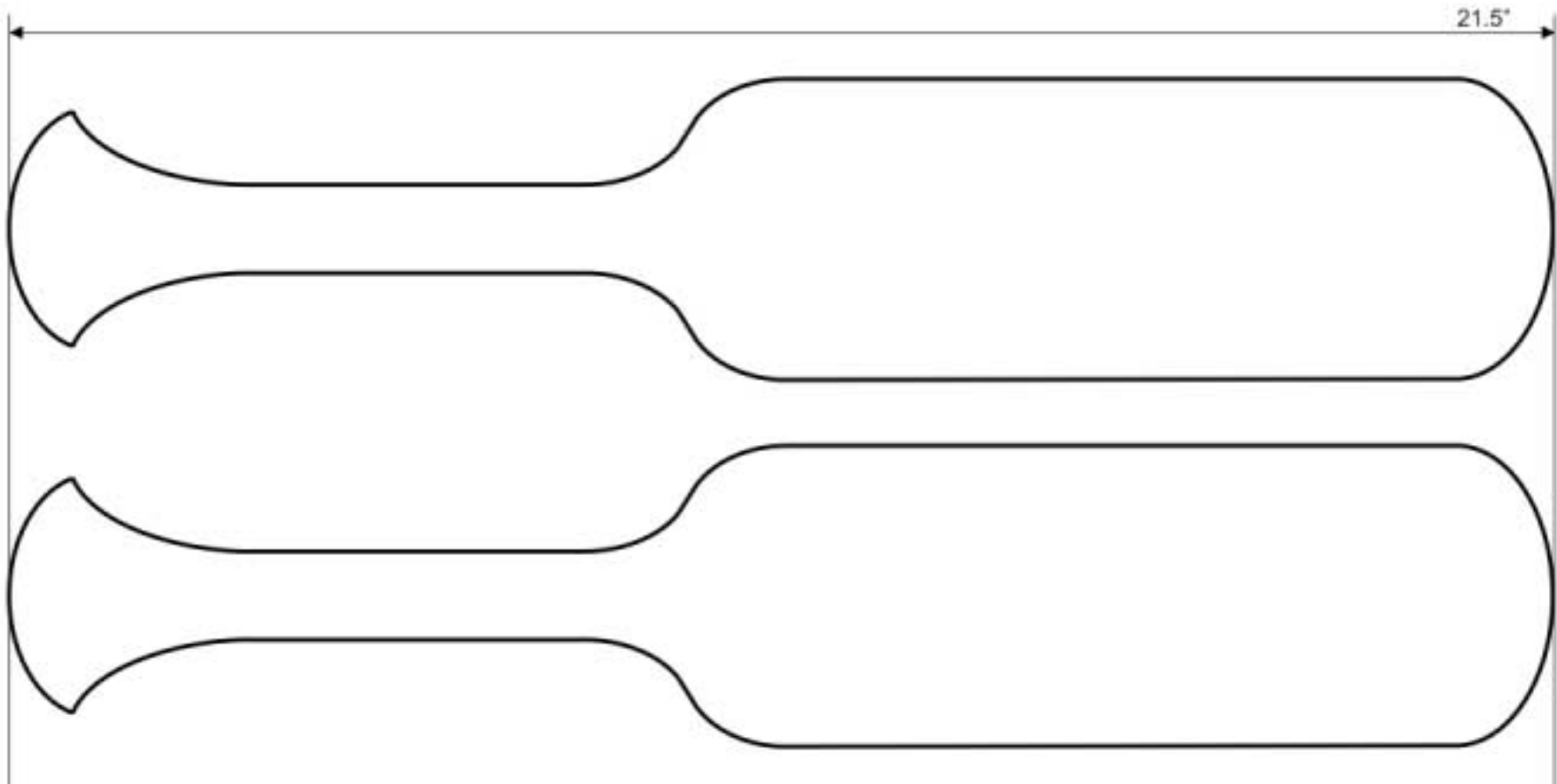
Customer Identifier (e.g. eMail Address):



Pledge Paddle Style 01 Approx: 18.0” x 4.25” with a 1.25” wide handle.

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Customer Identifier (e.g. eMail Address):



Pledge Paddle Style 02 Approx: 21.5” x 4.25” with a 1.25” wide handle with flared end.