

Order Form Instructions & Submittal Process:

1. Print out this order form.
2. Graphically detail on the corresponding flashlight outline sheet what you wish to have engraved on the flashlight. Be as detailed as possible.
3. Give your sketch or sketches a unique Customer Identifier such as your email address.
4. Complete the entire Billing & Contact Information area below. **Incomplete submissions will not be processed.**
5. Complete the order form.
6. Submit your sketch details and setup fee to us:

Electronically via PayPal & Fax:

- Make \$30 setup fee payment to sales@MBSI-Graphics.com
- Fax the sketch and PayPal receipt to us at: 321.600.2084

-or-

Via U.S. Post

- Mail \$30 setup fee in Money Order along with your sketches to us at:
MBSI-Graphics
Order Form MBS-0041
2722 Aurora Rd., Suite A
Melbourne, FL 32935
7. Once we receive your order form, sketches, and setup fee we will immediately layout the flashlight sketch digitally with a sample set of text or personalized names and return it to you for review and approval.
 8. We can send a print copy of the digital layout back to you via email or fax for approval before engraving the items. There are several free email based fax providers for receiving faxes. We recommend eFax.com.
 9. We require a signed copy of your approved sketch and the balance of the payment be received by us before we engrave and ship the order to you. See step 6 above on submitting payments and sketches.

Customer Information: (please print clearly)

Billing & Contact Information (* Required Fields)
* Name:
* Address:
* City, State, Zip:
* Phone:
* eMail:
Fax:

Ship To Information: (leave blank if same as Billing Information)
Name:
Address:
City, State, Zip:

- **Minimum Order:** None
- **Text Areas:** See diagram below
- **Logo Formats:** Vector (.eps) formats preferred
We can accept high resolution bitmap formats as well.
Logo setup is \$25 for each unique logo submitted.
- **Available Colors Styles:**
 - *Black*
 - *Red*
 - *Blue*
 - *Purple*
 - *Silver*
 - *Dark Green*
- **Price:** \$24.95 each
Ask about our quantity discounts

Electronic Orders:
Fax orders to: 321.600.2084
PayPal to: sales@MBSI-Graphics.com

Physical Orders:
Mail Money Order To: MBSI-Graphics Order Form MBS-0027 2722 Aurora Rd., Suite A Melbourne, FL 32935

Qty	Color	Engraving Description	Personalization	Cost	Total
		(see diagram below)			
				⁽¹⁾ Logo Setup Per Unique Logo	\$25.00
				Total Personalization	
				Shipping & Handling	
				⁽²⁾ Florida Sales Tax	
				Total	

⁽¹⁾ \$25.00 for the setup of each unique digital logo
(Logos must be provided in digital format)

⁽²⁾ 6% Sales tax is collect on all orders shipped to Florida addresses

Colors
Black
Red
Blue
Purple
Silver
Dark Green

Customer Sketch Identifier (e.g. eMail Address):

